



# Board of Genetic Counselors Public Meeting

## Minutes

Genetic Counselors Governing Board  
12/13/2024 8:00 AMEST

### Attendance

#### Present:

Members: Lisa Demers, Kathryn Lockwood, Erica Stelmach

Staff: Susan Hines Board Administrator, Rahkiya Medley Board Counsel.

I. Call To Order at: 8:09

II. Remote Attendance

Meeting called to order. If a voting member has been allowed to attend remotely, identify that member, have them check that they can clearly hear and be heard, and that they are alone in the room. Note that all votes must be via roll call vote if any voting member is attending remotely.

III. Review of Public Minutes

Motion to accept 10/10/24 minutes:

Motion moved by Kathryn Lockwood and motion seconded by Erica Stelmach. Roll call 3-0-0

IV. Standing Order Public Participation

Motion to accept as written:

Motion moved by Erica Stelmach and motion seconded by Kathryn Lockwood. Roll call 3-0-0

V. Introduction of Sarah Rogers -Director of Enforcement

Sarah discussed her new role as Director of Enforcement and how her team is moving forward to reduce the number of back logs of complaints.

VI. Public Appearances

VII. OPLC and/or Board Administration Updates

VIII. Old Business

IX. New Business

X. Administrative Rules & Legislative Topics

Gen 200, 300 & 400 w/OLS comments

Motion to authorize the rules coordinator to make changes with OLS comments where necessary and bring revised documents to the 1/10/25 meeting.:

Roll Call 3-0-0

XI. Non-Public Session - Did not go into Non-Public

Non-Public session conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

XII. Resume Public Session

XIII. Seal The Minutes of the Non-Public Session

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

XIV. Public Comment

XV. Adjournment at 9:47 AM